

浙江大学爱丁堡大学联合学院

推免工作实施细则

Detailed implementation for exam-exempted postgraduate students selection from undergraduates of Zhejiang University-University of Edinburgh Institute

推荐优秀应届本科毕业生免试攻读研究生（以下简称推免），是研究生多元招生体系的重要组成部分，是加强拔尖创新人才选拔、提高研究生招生质量的重要举措。为确保研究生招生质量，保证推免工作科学规范、保障学生自主报考权利，根据教育部相关文件精神，结合《关于进一步完善推荐优秀应届本科毕业生免试攻读研究生工作的通知》（浙大本发[2023]6号），制定浙江大学爱丁堡大学联合学院推免工作实施细则。

Recommendation of excellent undergraduate students directly recruited into postgraduate programmes by examination exemption is one of the most important parts of the multi-enrollment postgraduate system, and also a significant measure to strengthen the selection of top innovative talents and improve the quality of postgraduate education. In order to ensure the quality of the postgraduate enrollment process and the scientific norms of the working procedure, and guarantee the right of students to apply independently, in accordance with the spirit of relevant regulations of the Ministry of Education, the detailed implementation for exam-exempted postgraduate students selection from undergraduates of Zhejiang University-University of Edinburgh Institute (abbreviated as ZJU-UoE Institute) is made.

一、 指导思想/General guidance

坚持公开、公平、公正的基本准则，紧紧围绕提高选拔质量为核心，实施综

合考核、突出能力、科学选拔的工作机制；结合学校深化教学改革和创新人才培养、提高生源质量的同时，保障推免生自主报考权利；不断完善工作机制，全面推进信息公开。落实立德树人根本任务，注重对学生政治态度、思想表现、道德品质、科学精神、诚实守信、遵纪守法等方面的考查。

On the principle of fairness and justice as well as focusing on improvement of postgraduate student quality, the selection process should be a comprehensive assessment, emphasising ability and combined with the deepening of teaching reform and innovative scientific training. We should guarantee the right of exam-exempted students to apply for programmes independently, and constantly improve the working mechanism to promote information disclosure in an all-round way. The selection process should emphasise the fundamental virtues, paying attention to the assessment of students' political attitude, ideological expression, moral quality, scientific spirit, honesty and trustworthiness, and disciplines and laws observation.

二、 推荐对象和基本条件/Recommendation requirements

推免生须为我校中国籍全日制优秀应届本科毕业生，并符合以下基本条件：

The exam-exempted Chinese postgraduate student should be selected from the expected graduates and fulfill the following requirements:

1. 热爱祖国、热爱人民，热爱和拥护中国共产党，遵纪守法，行为规范，诚实守信，遵守学校各项规章制度；

Patriotic and honest applicants who support the Communist Party of China, abide by the law, observe the code of conduct, and abide by the rules and regulations of the school;

2. 具有较强的创新意识和专业研究能力，学习刻苦、勤奋、成绩优秀；

Applicants should work hard and have great interests and innovative ability in research projects;

3. 学业优秀，无留级情况，学制四年已修读并获得前三年所有课程学分，经学院初审按专业学制年限能如期毕业；

Applicants should have excellent academic performance with acquisition of all

credits for the last three years according to the curricular plan and be expected to graduate on time by ZJU-UoE Institute pre-review;

4. 英语水平优秀;

Excellent English;

5. 无任何考试作弊等其他违法违纪行为;

No academic misconduct such as exam cheating;

6. 身体健康状况符合规定的体检标准, 心理健康状况良好。

Physically and mentally healthy.

三、 推免遴选指标/Selection

推荐免试研究生由思想品德、学业要求、素质评价三方面组成。学业综合成绩由学业评价成绩、素质评价成绩两部分相加形成, 根据学业综合成绩从高到低原则遴选拟推免学生。如学业综合成绩相同, 则以学业评价成绩优先。

The selection consists of three parts: morality, academic performance, and comprehensive performance. Final points are added by GPA and comprehensive performance. If two students have the same final points, they will be ranked by academic performance, i.e. GPA.

1. 思想品德 Morality

推免生应热爱祖国、热爱人民, 热爱和拥护中国共产党, 遵纪守法, 行为规范, 诚实守信, 遵守学校各项规章制度。思想品德评定分为合格、不合格两个等级, 由浙江大学爱丁堡大学联合学院评定。思想品德合格者方可进入后续推免流程。

The applicants should be patriotic and honest who support the Communist Party of China, abide by the law, observe the code of conduct, and abide by the rules and regulations of the school. The assessment of ideological and moral character is divided into two grades: qualified and unqualified, which is assessed by the Institute. Only those who are qualified are eligible for the exam-exempted postgraduate student selection.

2. 学业综合成绩 Final points for calculation of cohort ranking

学业综合成绩=学业评价成绩+素质评价成绩（所有成绩均以绩点形式计算，素质评价成绩累计不超过 0.8 分）

Final points = cumulative GPA (Grade Point Average) from year 1 to year 3 + comprehensive performance

2.1 学业评价成绩（四分制）

学业成绩采用前三年校内累计平均学分绩点（GPA, Grade Point Average）成绩。自 2021 级起，核心课程（即专业课，programme handbook 里 Table1&2 里的课程）设置 1.2 权重系数。

$$GPA = \frac{\sum \text{课程绩点} \times \text{课程学分}}{\sum \text{课程学分}}$$

课程绩点折算方法如下：

百分制分数	对应绩点	百分制分数	对应绩点
93-100	4.00	73-76	2.00
90-92	3.67	70-72	1.67
87-89	3.33	67-69	1.33
83-86	3.00	63-66	1.00
80-82	2.67	60-62	0.67
77-79	2.33	<60	0

Marking scheme conversion to Grade Point Average (GPA)

Mark	Grade Point	Mark	Grade Point
93-100	4.00	73-76	2.00
90-92	3.67	70-72	1.67
87-89	3.33	67-69	1.33
83-86	3.00	63-66	1.00
80-82	2.67	60-62	0.67
77-79	2.33	<60	0

2.2 素质评价成绩（上限 0.8 分）=科研成果+竞赛获奖+参军入伍服兵役+志愿服

务+社会服务+国际组织实习

Comprehensive performance (up to 0.8 points) = scientific research + competition prizes + military services + voluntary services + social services + internship in international organizations

2.2.1 科研成果 scientific research

本科生阶段在核心期刊及以上以浙江大学为第一完成单位、以独立作者或第一作者（唯一第一作者，或共一排一）发表的与学业相关的科研论文（提供论文全文、收录证明或正式接收邮件，截止时间为推免当年8月31日（含）），每篇加0.1分。

Published any paper in biology, medicine or biomedical science related academic journals (providing a copy of published paper and SCI retrieval certificate or official acceptance letter from editor), published or accepted before 31st August of the year for exam-exempted application. 0.1 points.

2.2.2 竞赛获奖 competition prizes

经学校职能部门认定的重大学科竞赛获奖和重大体育比赛和艺术比赛获奖，并获得学科竞赛（含体育艺术）特长生认定公示。

2.2.2.1 学科竞赛获奖

学科竞赛素质评价加分参照《浙江大学本科生学科竞赛管理办法》（浙大本发[2021]20号）执行，仅对获奖团队自然排名前三的本科生给予加分奖励。同一学生多次参加同一项竞赛获奖的，就高奖励一次，不累计加分。

在中国“互联网+”大学生创新创业大赛、“挑战杯”中国大学生创业计划大赛、“挑战杯”全国大学生课外学术科技作品竞赛（以下简称：“三大赛”）中，代表浙江大学参赛并获得三等奖（铜奖）及以上奖项且团队自然排名前三的，国赛由学校确定加分分值如下：

“三大赛”国赛加分分值

竞赛名称	加分分值			
	金奖	银奖	铜奖	

中国“互联网+”大学生 创新创业大赛	0.8	0.56	0.4	
“挑战杯”中国大学生 创业计划大赛	0.8	0.56	0.4	
竞赛名称	特等奖	一等奖	二等奖	三等奖
“挑战杯”全国大学生 课外学术科技作品竞赛	0.8	0.56	0.4	0.24
备注：团队自然排名第一乘以系数 1，第二乘以系数 0.9，第三乘以系数 0.8				

其他学校职能部门认定的重大学科竞赛获奖加分分值如下：

竞赛等级	加分标准（绩点）
国际、国家级学科竞赛	特等奖（第 1 名，金奖）加 0.08 分，一等奖（第 2-3 名，银奖）加 0.04 分，二等奖（第 4-6 名，铜奖）加 0.02 分，三等奖（参与奖，第 7-8 名）加 0.01 分。
省（部）级学科竞赛	特等奖（第 1 名，金奖）加 0.04 分，一等奖（第 2-3 名，银奖）加 0.02 分，二等奖（第 4-6 名，铜奖）加 0.01 分。
排名权重	团队自然排名第一乘以系数 1，第二乘以系数 0.9，第三乘以系数 0.8

2.2.2.2 重大体育比赛、艺术比赛获奖

在重大体育或艺术比赛中取得突出成绩的本科生可给予加分 0.8，重大体育比赛（非体育类专业）、艺术比赛（非艺术类专业）清单和加分根据学校认定的名单和上限分值乘以 0.8 系数作为加分上限值。

The points will be given to the students recognized by functional departments of Zhejiang University in accordance with Zhejiang University undergraduate academic competition and major sport and art competition recognition list.

2.2.3 参军入伍服兵役 military services

在部队荣立二等功及以上，加 0.8 分；三等功加 0.4 分；学生在服役期荣获嘉奖、“四有”优秀士兵嘉奖，加 0.16 分；普通参军入伍服兵役加 0.08 分。不重复赋分。

The points will be given to the students who attended military services.

2.2.4 志愿服务 voluntary services

以学校志愿者星级认定（官方证书）为依据，三星级志愿者加 0.002 分，四星级志愿者加 0.005 分，五星级志愿者加 0.01 分。不重复赋分。

The points will be given to the students in the voluntary recognition list.

2.2.5 社会服务 social services

相关部门正式聘任的校级学生会主席团（主任团）成员，加 0.03 分；校区级（国际联合学院）学生会主席团（主任团）成员、兼职辅导员、挂职团委副书记、团委委员、学院党支部书记、四星级及以上学生社团主要负责人，加 0.02 分；担任一年及以上班长、团支书，加 0.005 分。以上学生干部身份均需担任一年及以上且考核合格。多重身份者就高择一赋分。

The points will be given to the students who attended social services.

2.2.6 国际组织实习 internship in international organizations

对本科期间有学校认定的四周以上国际组织实习经历或者累计国际化志愿服务小时数 ≥ 250 小时并有突出表现的学生（不包括国精班项目学生），加 0.02 分。

The points will be given to the students who performed internship in international organizations.

2.3 特色项目 special programmes

支教团“1+2”、思政“2+2”项目的工作细则制定、选拔和候选人公示工作由学校党委学生工作部负责完成。获得支教团“1+2”、思政“2+2”项目入选资格的学生，单列名额。学生获得推免资格后，不得转为普通推免生。

For 1+2/2+2 programmes applicants, there is parameter coefficient determined

by Student Affairs Department of the Party Committee of Zhejiang University. Those who enter into 1+2/2+2 programmes cannot be switched to other programmes.

四、 推荐名额排序/Recommendation ranking

按照学校下达的推荐免试生名额数，经学生自愿报名，工作小组审核后以1:1.5确定学生排序。

According to the university quota distribution, the Institute working team will review and determine the exam-exempted postgraduate students ranking list.

五、 推荐工作程序/Process of recommendation

1. 学院综合办公室根据学校和校区的推荐免试研究生通知安排工作。

The Institute administration office shall notify the students about Zhejiang University and International Campus working schedules and deadlines.

2. 学院推免生遴选工作小组综合审阅学生学业评价成绩(经分管院长审核)、素质评价成绩(经分管书记审核),形成学业综合成绩,按照分配名额1:1.5公示名单(含候补名单)和素质评价加分。

The ZJU-UoE Institute working team will comprehensively assess the student performance based on his/her academic overall score (reviewed by teaching associated Dean) and other activities (reviewed by administration associated Dean). The ranking list will be published 1.5 times of the quota before determining the candidates.

3. 综合办公室将公示后推荐名单上报学校。

The administration office shall report the final candidate list to the working team for approval and submit the list to the university after publishing to all the students.

六、 有关其他事项/Other explanations

1. 推免生出现下列情况之一的，取消其推荐资格：

The exam-exempted postgraduate candidate will be disqualified if the following situation occurs:

- 1) 被追究法律责任者；

Liability for law breaching;

2) 违反校纪校规，受到学校纪律处分者；

Violation of university policy and regulations;

3) 在申请推免生过程中发现有弄虚作假行为者；

Any falsification during the process;

4) 毕业设计（论文）成绩未达到良好（或80分）者；

The mark of dissertation is below “good (≥ 80)”;

5) 本科毕业时不能获得毕业证和学士学位证者；

The student cannot get awarded the Bachelor degree;

6) 未主动报备声明与工作人员的直系亲属、非直系亲属或利益相关等回避关系且影响推免过程和结果公平公正的学生。

Students do not voluntarily report and declare relationship with staffs as their lineal relatives, non-lineal relatives or interests, and therefore affect the fairness and justice of the process and results of the promotion of exemption.

2. 根据教育部规定，经确定为推免生的，须签署《浙江大学研究生院推荐免试入学研究生承诺书》，不得再报名参加研究生入学考试，不得放弃攻读研究生资格，不参加就业分配，不予办理出国手续。

According to MoE policy, once the student is accepted to be an exam-exempted postgraduate, he/she should sign the commitment stating that he/she will not register for the postgraduate entrance examination, nor give up the postgraduate qualification, nor sign working contracts, nor go aboard for further studies.

3. 本办法自颁布之日起实施，由学院负责解释。

This implementation shall enter into force immediately and shall be interpreted by the Institute.